

# SMCSBA

San Mateo County School Boards Association



November 2, 2007

To: San Mateo County Superintendents  
Governing Board Presidents

From: Kent Award Committee

Subject: 26<sup>th</sup> Annual Kent Awards

Enclosed you will find an application and important information regarding the 2007-2008 J Russell Kent Awards. The San Mateo County School Boards Association gives these awards annually in recognition of outstanding programs designed to meet the current challenges in our public schools.

There is one award category and all entries will be judged according to the enclosed scoring rubric. To qualify for an award an entry must receive a score of at least 16 points out of a possible 24 points. A committee appointed by the Executive Board of the San Mateo County School Boards Association will screen the nominations. Site visits by school board members will take place in February and March 2007 and will be for verification purposes only.

Please review the attached information carefully and be sure to send a copy of this letter along with the: 1) guidelines, 2) application form and 3) the scoring rubric to all interested parties within your district. Please also note the deadline date of *January 18, 2008*; all applications must be postmarked or emailed by that date. Also - as a convenience we have posted the guidelines, application form and scoring rubric as well as details of past years Award winners on the San Mateo County Office of Education website. The URL is: <http://www.smcoe.k12.ca.us/kent>. The guidelines, application form and scoring rubric are also available on the San Mateo County School Boards Association website. The URL is <http://www.smcsba.org>. If you or anyone in your District has any questions please do not hesitate to contact us.

Regards,

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